

# Llanyblodwel Parish Council

**Minutes of the Annual Meeting of Llanyblodwel Parish Council held on Thursday 9<sup>th</sup> May 2024 at 7.30pm in the Llanyblodwel and Porthywaen Memorial Institute.**

**Present:** Cllr A R Beckett (Chair), Cllr R Argyle (Vice-Chair), Cllr N Williams, Cllr B Edwards, Cllr T Lewis, Cllr P Shellard, Cllr H Dixon, Cllr D Counsell, Cllr B Cross.

**In attendance:** The Clerk (Mrs Amy Jones).

## MINUTES

- 26.24 Election of Chairman and Declaration of Acceptance of Office**  
It was **RESOLVED** that Cllr Andrew Beckett be elected as Chairman and their Declaration of Acceptance of Office was signed. Cllr Beckett was thanked for his continued service as Chair.
- 27.24 Election of Vice Chairman and Declaration of Acceptance of Office**  
It was **RESOLVED** that Cllr Ron Argyle be elected as Vice Chairman and their Declaration of Acceptance of Office was signed.
- 28.24 Apologies for absence**  
To receive apologies for absence.  
All present.
- 29.24 Disclosable Pecuniary Interests**  
a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None declared.**  
b) To consider applications for dispensation. **None received.**
- 30.24 Public Participation Session**  
A period of 15 minutes will be set aside for the public to speak on any items on the agenda.  
No members of the public present.
- 31.24 Minutes**  
To confirm the minutes of the Meeting of the Parish Council held on 14<sup>th</sup> March 2024.  
It was **RESOLVED** to approve the minutes of the Meeting of the Parish Council held on 14<sup>th</sup> March 2024 and a copy was signed by the Chairman as a true record of the meeting.
- 32.24 Representatives to outside groups and meetings**  
To appoint representatives.  
It was **RESOLVED** to elect the following representatives:
- Flood Forum – Cllrs A.R Beckett, R. Argyle.
  - Flood Action Group – Cllrs R. Argyle and B. Cross.
  - SALC Area Committee – Cllr A. R Beckett (Chair), R. Argyle (Vice-Chair)
  - Communication / Parish Newsletter – Cllr Argyle (all articles to be checked by the Clerk and the Chair prior to submission.)
  - Quarry Liaison Committee – Cllr Beckett and Cllr Lewis.
  - Road Safety Working Group (Joint Working Group Co-Ordinated by Oswestry Rural Parish) – Cllr Cross and Cllr Dixon.
- 33.24 Planning Matters**  
a) **Planning Decisions, Updates and Appeals – To note**  
I. **Reference:** None received at the date of the agenda.  
b) **Planning Applications for consideration** (Please view Shropshire Council Planning Register online prior to the meeting.)  
II. **Reference:** 24/01358/FUL (validated: 15/04/2024)  
**Address:** Cartref, Blodwel Bank, Treflach, Oswestry, Shropshire, SY10 9HR  
**Proposal:** Erection of New Replacement Residential Dwelling following Demolition of Existing Residential Dwelling and Outbuildings

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It was **RESOLVED** to MAKE A REPRESENTATION with the following comments:

- The Parish Council have no comments to make on the application.

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website. None received.

34.24

Reports – To consider

a. Clerk's Report. **NOTED.**

Matter reported to Clerk / matters ongoing / update	Action Taken
<p><b>Llynclys Crossroads</b> Speed concerns Bryn Melyn to Llynclys crossroads Possibility of improved signage to warn motorists of children at play area, narrow bridge and elderly residents crossing road, possibly reduce speed to 30mph.</p> <p>Highways England – awaiting an update following the announcement that they have submitted a request to fund a reduced speed limit and the installation of a speed camera.</p>	<p>Improved signage included in 2022/23 SC Highways Budget. Requested an update and date for installation as no progress. No update given – chasing up.</p> <p>On-going.</p>
<p><b>VAS</b> Moved from Dolgoch to Bryn Melyn. Data to be obtained.</p>	To note.
<p><b>Outstanding Highways maintenance:</b></p> <ul style="list-style-type: none"> <li>Llansantffraid Junction – re-lining at junction was not done on 14<sup>th</sup> March – following up.</li> <li>Bottom of Blodwel Bank – give way lines are faded and need replacing.</li> </ul>	On-going.
<p><b>Turner's Lane</b> A site meeting took place on 16.08.23 with The Clerk, Cllr Hunt, a Highways Technician, Cllr Counsell and a resident.</p> <p>The source of the issue is on Llynclys Hill which is owned by Shropshire Wildlife Trust. Shropshire Council to liaise with them to discuss a possible solution as when the water reaches Turner's Lane and runs down the lane, it becomes a Highways issue. SC to also liaise with ROW as the Bridleway is now barely rideable.</p>	<p>On-going Residents have been contacted Meetings to be arranged to discuss how the issues can be addressed.</p>
<p><b>Porthywaen Playing Field</b> More enquiries received and passed to Shropshire Council.</p>	To note.
<p><b>Defibrillators</b> 4 x new pads are required in 2024 as the current ones expire Sept 2024. To be ordered by the Clerk in August.</p>	To note.

- b. **Councillor Reports** (Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas)  
**No reports.**

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- c. **Police Report.** No report received.
- d. **Shropshire Councillor Report.** Received in the Annual Parish Meeting. **NOTED.**

35.24

## Finance

- a) **To approve the following payments. It was RESOLVED to approve the following payments:**

Cheque No/BACS ref	Payee	Details	Amount (inc VAT)
1	A Jones	Clerks Salary (8 weeks), mileage, HOA, expenses	£618.69
2	HMRC	PAYE Payments	£148.60
3	Highline Electrical	Moving VAS	£96.00
4	Phillips & Curry	Wall Repair – Llanyblodwel – Item 10	£2850.00
5	Bernard Townson	Internal Audit of 2023/24 accounts	£50.00
6	SALC	Affiliation Fees 24-25	£636.63

- b) **To note income received.**

Precept - £12,650.00  
VAT Reclaim 23-24 - £1466.24

**NOTED.**

- c) **To approve the bank reconciliation up to and including 30<sup>th</sup> April 2024. APPROVED.**
- d) **Internal controls** – receive a report from Cllr Counsell. Cllr Counsell reported that the internal checks had been carried out on the 2023/24 accounts and there were no issues or matters to report. **NOTED.**
- e) **Direct Debits** – To approve payments to be made by Direct Debit in 2024/25. The quarterly payment to Shropshire Council for the S/Light Energy, paid by Direct Debit was **APPROVED.**
- f) **Internal Auditor** – Appoint an internal auditor for 2024/25. It was **RESOLVED** to appoint Bernard Townson as internal auditor for 2024/25.
- g) **Asset Register** – To note the total asset value up to 31<sup>st</sup> March 2024. (amount included on the Annual Return). The Year End Asset Register was noted and **APPROVED** and it was AGREED that the Llyncllys Crossroads Bus Shelter be cleaned.
- h) **Internal Transfer** – Approve a transfer of £8,000 to the Savings Account. **APPROVED.**

36.24

## 2023/24 Financial Year End

Consider the following Year End Financial Documents:

- a) Year End Bank Reconciliation
- b) Year End Receipts and Payments
- c) Year End Budget Report and Earmarked Reserves
- d) Year End VAT Reclaim

Items a-d were considered and **APPROVED** with no issues or queries raised.

37.24

## Receive the Annual Accounts 2023/24

- a) Internal Auditors Report 2023/24 – To note **NOTED** with no issues raised.
- b) Certificate of Exemption – To approve and sign **RESOLVED** to approve the signing to certify the parish council as exempt from external audit. The certificate was signed by the Chair and Clerk/RFO.
- c) Annual Governance Statement 2023/24 (section 1 of the AGAR) – To consider and approve. **RESOLVED to approve and sign.**
- d) Accounting Statements 2023/24 (section 2 of the AGAR) – To consider and approve **RESOLVED** to approve and sign
- e) Explanation of Variances – To note **RESOLVED** to note, including the explanations provided by the Clerk.

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- f) Exercise of Public Rights – To note the inspection period has been set as 3<sup>rd</sup> June – 12<sup>th</sup> July 2024 and the notice will be published accordingly.  
**RESOLVED** to note.

38.24

## Asset Management / Parish Maintenance / Parish Matters

### a) Closed Churchyards

- i. Wall repairs – Receive an update on the ordered work and discuss further work for the new financial year.

It was noted that Items 2 and 3 at Morton Church are in progress.

There is currently £4860.00 of ordered work outstanding leaving **£2243.72** remaining in the 2024/25 budget.

It was **RESOLVED** to order Item 5 at Llanyblodwel at the cost of £1490.00.

- b) **Noticeboards and Bench** – Receive an update on installation and review insurance cover.

The Clerk reported that all items are now with Evans Construction, ready for installation.

**NOTED** and it was **AGREED** that once installed, a photo is to be arranged with the businesses who donated to and supported this project.

- c) **Llanyblodwel Bridge** – Discuss recent updates. It was **NOTED** that the camera is now in situ. Confirmation of how long the temporary measures will be in place has not been received.

- d) **Annual Parish Meeting** – Discuss matters raised.

a. **Sam's Lane, Porthywaen**

b. **Play Equipment, Bryn Melyn**

c. **Improved Highways signage in Bryn Melyn**

All matters to be followed up and reported on at the next Council meeting.

- e) **Streetlights** – To note the 2024/25 annual charge for the S/Light Joint Energy Agreement. It was reported that the annual charge for 2024/25 has been confirmed as £646.25 + VAT (increased from £595.04 in 23/24 but a decrease on £975.61 when the PC were with SP). **NOTED** and approved.

39.24

## Parish Council Website

Discuss.

The Clerk reported that the Cabinet Office has secured funding to help councils set up a .gov.uk domain. This discount is £100 + VAT applied at the point of purchase by those Approved Registrars participating in the Parish Council Domains Helper Service. It was noted that this funding can help a maximum of 1,000 councils move to a .gov.uk domain and is offered on a first-come, first-served basis. Funding will run until March 2025.

Councillors considered that the current website costs around £70 p/annum to operate and there are no issues with its design and functionality. No funding has been allocated in the 2024/25 budget to cover the cost of a new website or hosting on a .gov.uk domain.

It was **RESOLVED** to note the information and due to lack of funds in the current budget, it was **AGREED** that this be re-visited at a future date.

40.24

## D-Day 80 – 6<sup>th</sup> June 2024

Receive an update on planned events.

Cllrs Argyle and Shellard reported that plans are being put in place for an event on Thursday 6<sup>th</sup> June. This will be an evening function in the Institute – lighting of the Beacon at 9.15pm (playing of the national anthem), Food, Raffle, Choir, Entertainment, Community Event. **NOTED**.

41.24

## Correspondence - To note:

- a. SALC and NALC Newsletters and Bulletins.  
b. PCC Newsletters  
c. Community Governance Review - Shropshire Council is undertaking Community Governance Reviews, focusing on the parish boundaries of five areas within Shropshire.  
- Shrewsbury Parish and adjacent Parishes, Albrighton and Donington Parishes, Ludlow

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and Ludford Parishes, Baschurch and Bomere Heath (Pimhill) Parishes, Market Drayton and Adderley Parishes.

- d. Road Closure: Unnamed road from Nantmawr to B4396, Llanyblodwel. 18th June 2024. Purpose: Renew one pole. Works Promoter: Openreach
- e. Shropshire Project Gigabit Stakeholder Update - April 2024
- f. Road Closure: Unnamed road A495 Porth-y-waen to Blodwell Bank. 11th July 2024. Purpose: Tree Cutting. Works Promoter: Scottish Power Renewable Energy
- g. Local SNT Newsletter – April
- h. Monthly Fraud Bulletin from West Mercia Police – April 24
- i. Green GEN Vyrnwy Frankton Project - update on their approach to land access for environmental surveys
- j. Road Closure: B4396 Llynclys to the B4396 junction, Knockin. 8th July - 11th July 2024. Purpose: Multivo carriageway repairs. Road to be closed in phases TBC.

**NOTED.**

## To consider:

- a) **Garden Waste Consultation** – Shropshire Council (closes 20<sup>th</sup> May). **RESOLVED** to respond as individuals. The consultation has been promoted by the Parish Council to encourage residents to respond.
- b) **Llynclys Quarry Woodland Management Plan** – Consultation – To note the response submitted outside of the meeting. It was **NOTED** that the plans were considered and no issues were raised. This was fed back to the Forestry Commission.
- c) Consultation launched into future of School Library Service – closes 7<sup>th</sup> June - <https://www.shropshire.gov.uk/get-involved/school-library-service/> **RESOLVED** to make no comment.
- d) Shropshire Local Plan Examination: Further Consultation Focusing on Additional Material Prepared in Response to the Planning Inspectors Interim Findings – closes 11<sup>th</sup> June - <https://www.shropshire.gov.uk/get-involved/draft-shropshire-local-plan/>. **RESOLVED** to make no comment.

42.24

## Next Meeting

To note the date, time and location of the next meeting.

Thursday 11<sup>th</sup> July, 7.30pm in the Cefn Blodwel Methodist Chapel.

**The Chairman closed the meeting at 21.07**