

Llanyblodwel Parish Council

Minutes of a Meeting of Llanyblodwel Parish Council held on Thursday 10th July 2025 at 7.30pm in the Llanyblodwel and Porthywaen Memorial Institute.

Present: Cllr A R Beckett, Cllr N Williams, Cllr H Dixon, Cllr D Counsell, Cllr B Cross, Cllr P Shellard, Cllr B Edwards, Cllr K Bell, Cllr T Lewis.

In attendance: The Clerk (Amy Jones). 6 members of the public.

It was **NOTED** that Cllr Lewis's Declaration of Acceptance of Office was signed before the start of the meeting.

MINUTES

43.25 Apologies for absence

To receive apologies for absence.

All Councillors present.

44.25 Disclosable Pecuniary Interests

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

Agenda Item 47.b.ii – N Williams declared a bias and H Dixon declared a pecuniary interest.

b) To consider applications for dispensation. **None received.**

c) To note that register of interests online form must have been submitted. **NOTED.**

45.25 Public Participation Session

A period of 15 minutes will be set aside for the public to speak on any items on the agenda.

Members of the public present spoke on the following matters:

- Granted planning 24/03570/FUL– concerns raised about whether the size of the building exceeds what was granted in the planning permission. Does the application specify for owners use only. Highways concerns were raised regarding HGVs having to reverse down the lane to access the site off the A495. It was **RESOLVED** that Councillors take a look at the original application and include on the September agenda for discussion.
- The new owner of the Lime Kiln spoke about the planning application that is on the agenda for discussion. They do not plan to run as a public house but they do plan to run events as a licenced premises. **NOTED.**
- The concrete blocks at the top of Stoney Lane (Coopers Lane). Could it be considered a highways obstruction?

46.25 Minutes

To confirm the minutes of the Annual Meeting of the Parish Council held on 15th May 2025.

It was **RESOLVED** to approve the minutes of the Annual Meeting of the Parish Council held on 15th May 2025 and a copy was signed by the Chair as a true and accurate record of the meeting.

47.25 Planning Matters

a) Planning Decisions, Updates and Appeals – To note

I. **Reference:** 25/01227/VAR (validated: 28/03/2025)

Address: Prospect Farm, Llanyblodwel, Oswestry, Shropshire, SY10 8NE

Proposal: Variation of condition no.4 (Demolition) attached to 24/03289/PMBPA

Decision: Grant Permission

II. **Reference:** 25/01228/FUL (validated: 08/04/2025)

Address: Prospect Farm, Llanyblodwel, Oswestry, Shropshire, SY10 8NE

Proposal: Change of use of an agricultural building to part domestic storage and part agricultural storage

Decision: Grant Permission

III. **Reference:** 25/01396/OHL (validated: 08/04/2025)

Address: Llyncllys To Maesbury Marsh

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Proposal: 11kV Overhead Electricity Distribution Line Rebuild
Decision: No Objection OHL/Circular Notification

NOTED.

b) Planning Applications for consideration (Please view Shropshire Council Planning Register online prior to the meeting.

- I. **Reference:** Reference: 25/02098/FUL (validated: 09/06/2025)
Address: The Lime Kiln, Porth-y-waen, Oswestry, Shropshire, SY10 8LX
Proposal: Proposed change of use from A4 (Drinking Establishment) to C1 (Bed and Breakfast)
It was RESOLVED to SUPPORT the application.

19.50 - Cllr Williams and Cllr Dixon left the room and did not take part in discussions.

- II. **Reference:** 25/01997/EIA (validated: 30/06/2025)
Address: Ty Issa, Llanyblodwel, Oswestry, Shropshire, SY10 8NE
Proposal: Extension to existing poultry units and all associated works
It was RESOLVED to MAKE A REPRESENTATION with the following comments:
 - The Parish Council have no comments to make on this application.

19.52 – Cllrs Williams and Dixon rejoined the meeting.

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website. Noen received.

48.25

Reports – To consider

- a. **Clerk’s Report** (attached)

Matter reported to Clerk / matters ongoing / update	Action Taken
<p>Llynclys Crossroads Speed concerns Bryn Melyn to Llynclys crossroads Possibility of improved signage to warn motorists of children at play area, narrow bridge and elderly residents crossing road, possibly reduce speed to 30mph.</p> <p>Highways England – awaiting an update following the announcement that they have submitted a request to fund a reduced speed limit and the installation of a speed camera.</p>	<p>Awaiting response from SC regarding project cost before being able to pursue alternative avenues for funding the signs.</p> <p>On-going.</p>
<p>Turner’s Lane A site meeting took place on 16.08.23 with The Clerk, Cllr Hunt, a Highways Technician, Cllr Counsell and a resident.</p> <p>The source of the issue is on Llynclys Hill which is owned by Shropshire Wildlife Trust. Shropshire Council to liaise with them to discuss a possible solution as when the water reaches Turner’s Lane and runs down the lane, it becomes a Highways issue. SC to also liaise with ROW as the Bridleway is now barely rideable.</p> <p>Update 03.10.24 - have spoken to the Wildlife Trust and residents effected and have agreed a way forward. Funding available and works are due to be implemented. No indication of start date can yet be given.</p>	<p>On-going</p>

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Defibrillators – no issues to report.	To note.
Streetlights 3 Lights glowing blue (bottom of Turner's Lane, 2 in Dolgoch). Waiting on contractor to replace.	Work complete. Awaiting invoice.
Nantmawr – Speed Limit Both Llanyblodwel and ORPC have indicated to Shropshire Council that the implementation of a speed limit through Nantmawr would have a high impact. Shropshire Council Traffic Engineer to now carry out their own impact assessment and report back to parish council on the next steps (e.g. if an ATC is required).	On-going. Followed up with Highways 24.02.25. No response. To be followed up again.
Closed Churchyards Working Group to be set up in Autumn to cut back the overgrowth	To note. 6 th September pencilled in to carry out the work.
Administration <ul style="list-style-type: none"> NALC Bulletin: The 2025 edition of the Practitioners Guide contains a new Assertion 10 covering digital and data compliance. In addition to requirements related to email management and website accessibility, there is a new requirement for smaller authorities (excluding parish meetings) to have an IT Policy (1.54). To assist authorities with meeting this new requirement, the Government Digital Service has provided a template IT policy. It is crucial to personalise the template for the specific use of your authority and add links to guidance where needed. Some authorities may already have a policy covering the use of IT equipment by members and officers, such as an acceptable use policy, which would satisfy this requirement. Please note that the guide applies to the Annual Governance and Accountability Return for the financial year commencing on or after 1 April 2025 and ending on 31 March 2026. 	Clerk to prepare policy for consideration and adoption at the September meeting.

b. Councillor Reports *(Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas)*

- Sign still missing at Llansantffraid junction
- Salt box on Coopers Lane full of water
- Planned bridge maintenance works - B1201 Rhyd Meredith Bridge – road closure. Concerns regarding the diversion route and where large farm machinery will be directed.

c. Police Report

The Police reported that there have been no reports to the police in the month of June that concern the 3 parish priorities. As such, a report has not been produced. **NOTED.**

d. Shropshire Councillor Report

The Shropshire Councillor was not present and did not provide a report.

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49.25

Finance

- a) To approve the following payments. It was **RESOLVED** to approve the following payments:

Cheque No/BACS ref	Payee	Details	Amount (inc VAT)
Direct	Unity Trust	Bank charges – 1/5/25-31.5.25 (paid 30.6.25)	£6.00
5	Micro Plus Repairs	Laptop repairs and upgrades – Clerk’s laptop (paid 27.05.25)	£120.00
DD	Shropshire Council	S/Light Energy Charges – 1 st Quarter (paid 08.06.25)	£182.38
6	A Jones	Clerks Salary (8 weeks), mileage, HOA	£641.40
7	HMRC	PAYE Payments and NI	£207.97
8	AJ Gallagher	Parish Council Insurance	£475.95
9	ICO	Annual data protection fee	£52.00
Direct	Unity Trust	Bank Charges – 1.6.25-30.6.25 (to be paid 31.07.25)	£6.00

- b) To approve a payment to P Shellard to re-imburse him for an overpayment when making the donation as documented in item c.

20.03 - Cllr Shellard declared an interest in the following payment and left the room.

It was **RESOLVED** to approve the payment to P Shellard of £100 to reimburse him for the overpayment made when transferring the grant to the Parish Council.
BACS 10.

- c) To note income received. **NOTED.**

- Oswestry Rural Parish Council - £581.00 (Morton Contribution)
- Bank Interest (paid 30.06.25) - £123.46
- Neighbourhood Fund (paid) - £11,912.01
- Community Fund (£492.95) and Miller Insurance (£500) – Grants

- d) To approve the bank reconciliation up to and including 30.06.25. **APPROVED.**

- e) To note the 2025 Neighbourhood Fund Payment and agree transfer to savings account.

The Neighbourhood Fund payment of £11,912.01 was **NOTED** and it was **RESOLVED** to transfer £11,000 to the Parish Council Savings Account and allocate to Play Equipment.

- f) To consider the 1st Quarter Budget Report. Considered and **NOTED**, with no issues or queries raised.
- g) **Insurance** – Authorise payment for insurance commencing 31st August 2025 (Year 3 of a 3 Year LTA) (BACS). **RESOLVED** to approve.
- h) **Internal Controls** – Review the Parish Council’s system of internal control and appoint a councillor to carry out an internal review of the accounts at the 2nd Quarter. The Parish Council’s system of internal controls were reviewed and it was **RESOLVED** to appoint Cllr Counsell to carry out the check on the accounts at the end of the 2nd Quarter.
- i) **Exercise of Public Rights** – To note the inspection period was 3rd June – 14th July 2025 and the notice was published accordingly. **NOTED.**
- j) **Notification of Exempt Status 24/25 Accounting Year** – To note that this has been logged with the External Auditor. **NOTED.**

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50.25

Asset Management / Parish Maintenance / Parish Matters

- a) **Closed Churchyards Wall repairs** – Receive an update on the ordered work (Items 5 and 6). The Clerk reported that there was no update and that work has not yet commenced.
- b) **Play Equipment, Bryn Melyn** – Discuss following meeting with play equipment providers and agree a Project Plan including agreeing a quote on which to base grant applications on.
The post meeting report put together by Cllr Shellard was discussed following the site meeting with Ray Parry Playgrounds and Kompan (the 2 preferred quotes following consideration of 4 initial quotes).

It was **RESOLVED** that Ray Parry Playgrounds be carried forward as the preferred design. The Clerk to now seek approval from SC on the design and obtain confirmation in writing that they will adopt the equipment once installed. The Clerk to then begin applying for grant funding. At point of order, it was agreed that the price be negotiated on as there is one less piece of equipment on this proposal, compared to their competitor.

- c) **Noticeboards** – To note that the new noticeboard has been ordered and will be paid for from Neighbourhood Fund (minute 39.c.25 refers). **NOTED**. The location of the board was discussed and it was **RESOLVED** to keep the board in the same location and delegate the clerk authority to install the board within a budget of £500.00.
- d) **Phoneboxes**
 - a. Receive an update on the adoption of the Nantmawr phonebox. **No update**.
 - b. Receive an update on repairs to the Red Phonebox Llanyblodwel. The door has been removed and repaired. Once painted it will be reinstated. The Chair reported that there have been new requests for the phonebox to be used to house a defibrillator but due to power no longer being supplied to the kiosk and due to the excessive cost to reconnect, this is not an option that the Parish Council can explore at present. Cllr Cross will investigate the possibility of solar power.

51.25

Parish Council Administration

- a) Discuss the Parish Council website and email and consider a move to an authority owned domain. Consider quotes and the cost implications with building a new website and switching to a new domain. (Reference: Practitioners Guide 2025).
Cllr Bell was thanked for the excellent report he has provided to the Council for consideration. Concerns were raised regarding Cllr emails accounts being personal accounts, as well as the requirement to move the Clerk's email to a domain owned account.
RESOLVED that the Clerk seek formal quotes for the options presented in the report and provide this at the September meeting for consideration.
- b) Shropshire Council – Call for Information from Towns and Parish Councils – consider the correspondence and complete the survey. **Completed**.

52.25

Correspondence - To note:

- a. SALC and NALC Newsletters and Bulletins.
- b. PPC Newsletters
- c. SALC – Training Events 2025
- d. Carriageway repairs A495 Llansantffraid Road - Friday 18th July to Monday 21st July only between the hours of 09:30am – 16:00pm, excluding weekends.
- e. Shropshire Together Conference - 25th July – Discuss attendance. Cllr Beckett or Cllr Cross to attend.
- f. Youth Offer Questionnaire – To complete. Make reference to Porthywaen Silver Band – Youth Band.

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g. Post Elections Survey – To complete as individuals.

53.25

Next Meeting

To note that the date and time of the next meeting.

Thursday 11th September, 7.00pm. Following this, meetings will be 3rd Thursday of the month.

The Chairman closed the meeting at 20.48