

Llanyblodwel Parish Council

Clerk: Mrs A Jones, Hawthorn Cottage, Porthywaen, Oswestry, SY10 8LX

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DATE: 4th May 2023

TO: ALL MEMBERS OF LLANYBLODWEL PARISH COUNCIL

You are hereby summoned to attend a meeting of Llanyblodwel Parish Council on **Thursday 11th May 2023, starting at 7.30 p.m** to be held in The Llanyblodwel and Porthywaen Memorial Institute for the transaction of the following business.

A Jones

Amy Jones - Clerk

A G E N D A

- 39.22 Election of Chairman and Declaration of Acceptance of Office**
- 40.22 Election of Vice Chairman and Declaration of Acceptance of Office**
- 41.23 Apologies for absence**
To receive apologies for absence.
- 42.23 Disclosable Pecuniary Interests**
a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
b) To consider applications for dispensation.
- 43.23 Public Participation Session**
A period of 15 minutes will be set aside for the public to speak on any items on the agenda.
- 44.23 Minutes**
To confirm the minutes of the Extraordinary Meeting of the Parish Council held on 13th April 2023. To note that the minutes of the January Full Council meeting (including the 2023/24 Budget) were approved at the Extraordinary Meeting of the Parish Council on 13/04/23.
- 45.22 Representatives to outside groups and meetings**
To appoint representatives
- 46.23 Planning Matters**
a) **Planning Decisions and Updates – To note**
i. **Reference:** 23/01002/VAR (validated: 07/03/2023)
Address: Land East Of Kilnside, Porth-y-waen, Shropshire
Proposal: Variation of Condition No. 2 (approved plans) attached to Planning Permission 21/04296/FUL dated 03 November 2021
Decision: Grant Permission
b) **Planning Applications for consideration** (Please view Shropshire Council Planning Register online prior to the meeting)
c) **Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.**
- 47.23 Reports**
a. **Clerk's Report** (attached)
b. **Councillor Reports** (Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas)
c. **Police Report**
d. **Shropshire Councillor Report**

48.23

Finance

a) To approve the following payments:

Cheque No/BACS ref	Payee	Details	Amount (inc VAT)
1	A Jones	Clerks Salary (9 weeks), mileage, HOA	£650.92
2	HMRC	PAYE Payments	£156.20
3	A.G Royce	Tree works at Llanyblodwel and Morton (as per approved quote)	£410.00
4	SALC	Annual ALC Affiliation Fees	£271.24

b) To note income received.

Precept: £12,000.00

Neighbourhood Fund: £2381.69 (received 04/05/23)

2022/23 Tax Refund – not received as of 30.04.23

c) To approve the bank reconciliation up to and including 30th April.

d) **Transfers** – To approve an internal transfer from the Current Account to Savings Account (£8,000).

e) **Direct Debits** – To approve payments to be made by Direct Debit in 2023/24.

f) **Internal Auditor** – Appoint an internal auditor for 2023/24.

g) **Neighbourhood Fund** – To note the 2023 payment of Neighbourhood Fund and consider allocating the fund to a project.

h) **Asset Register** – To note the total asset value up to 31st March 2023. (amount included on the Annual Return)

49.23

2022/23 Financial Year End

Consider the following Year End Financial Documents:

a) Year End Bank Reconciliation

b) Year End Receipts and Payments

c) Year End Budget Report and Earmarked Reserves

d) Year End VAT Reclaim

50.23

Receive the Annual Accounts 2022/23

a) Internal Auditors Report 2022/23 – To note

b) Certificate of Exemption – To approve and sign

c) Annual Governance Statement 2022/23 (section 1 of the AGAR) – To consider and approve

d) Accounting Statements 2022/23 (section 2 of the AGAR) – To consider and approve

e) Explanation of Variances – To note

f) Exercise of Public Rights – To note the inspection period has been set as 12th June – 21st July 2023 and the notice will be published accordingly.

51.23

Asset Management / Parish Maintenance / Parish Matters

a) Closed Churchyards

I. Wall repairs – Approve the next project of work from approved contractor Phillips & Curry (revised quote).

II. Trees – To note that work was carried out in Morton Closed Churchyard, not ordered by the Parish Council.

b) Streetlighting

I. To note the Energy Charges for 2023/24 through Shropshire Council's Joint Energy Scheme.

II. Consider replacing brackets on lights 2 and 3 (Morton) – Grade 3.

III. Consider Converting / Upgrading the two Heritage Lights in Bryn Melyn (last 2 lights that are not LED).

IV. Discuss the criteria for Part Night Lighting and the associated cost to convert eligible lights.

- c) **Bench and Noticeboard in Bryn Melyn** – Receive an update on the funding application made to STAR Housing.
- d) **Noticeboard on Coopers Lane** – Consider insurance.
- e) **Noticeboard at Dolgoch** – Discuss.
- f) **Defibrillators** – Receive a report on the monthly maintenance checks.
- g) **Porthywaen Playing Field** – To note recent use the field (Shropshire Council's Responsibility).

52.23 Highways and Environmental Maintenance

- a) **Vehicle Activated Speed Signs** –Receive and consider the latest data downloads and receive an update on the re-location of the Dolgoch VAS to Bryn Melyn.
- b) **Road Safety Working Group** – Receive an update from the group, following the meeting on 10.05.23.

53.23 Place Plan Review

Carry out a review of Llanyblodwel's Infrastructure and Neighbourhood Priorities for submission to Shropshire Council. Consider public feedback from the Annual Parish Meeting.

54.23 Coronation of King Charles III

Receive a report from the Community Group on activities in the Parish.

55.23 Administration

- a) **Training and Development Policy** - Consider adopting.
- b) **Biodiversity** – Receive a report and consider possibilities to enhance Biodiversity.
- c) **Scheme of Delegation** – Annual Review.

56.23 Correspondence - To note:

- a) SALC and NALC Newsletters and Bulletins
- b) PCC Newsletter
- c) Road Closure: Nantmawr Bank, Treflach. 3rd July - 4th July 2023. Road Closure - Boundary box Renew 25mm. Works Promoter: Severn Trent Water
- d) Road Closure: Nut Tree Bridge, Llanyblodwell. Start Date: 19th June 2023 - End Date: 11th July 2023. Purpose: Bridge repairs. Works Promoter: Shropshire Council

To consider:

- a) Consultation on draft recommendations for division boundaries in Shropshire
- b) Shropshire Cycling and Walking Plan consultation
- c) DLUHC Consultation On Infrastructure Levy

57.22 Next Meeting

To note that the date and time of the next meeting.