

# Llanyblodwel Parish Council

**Minutes of the Annual Meeting of Llanyblodwel Parish Council held on Thursday 11<sup>th</sup> May 2023 at 7.30pm in the Llanyblodwel and Porthywaen Memorial Institute.**

**Present:** Cllr A R Beckett (Chair), Cllr R Argyle (Vice-Chair), Cllr D Counsell, Cllr B Edwards, Cllr N Williams, Cllr T Lewis, Cllr H Dixon and Cllr B Cross.

**In attendance:** The Clerk (Mrs Amy Jones).

## MINUTES

### 39.22 Election of Chairman and Declaration of Acceptance of Office

It was **RESOLVED** that Cllr A Beckett be elected as Chairman and the Declaration of Acceptance of Office was duly signed.

### 40.22 Election of Vice Chairman and Declaration of Acceptance of Office

It was **RESOLVED** that Cllr R Argyle be elected as Vice Chairman and the Declaration of Acceptance of Office was duly signed.

### 41.23 Apologies for absence

To receive apologies for absence.

Apologies for absence received and **ACCEPTED** from Cllr Shellard.

### 42.23 Disclosable Pecuniary Interests

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None declared.**
- b) To consider applications for dispensation. **None received.**

### 43.23 Public Participation Session

A period of 15 minutes will be set aside for the public to speak on any items on the agenda.

No members of the public present.

### 44.23 Minutes

To confirm the minutes of the Extraordinary Meeting of the Parish Council held on 13<sup>th</sup> April 2023. To note that the minutes of the January Full Council meeting (including the 2023/24 Budget) were approved at the Extraordinary Meeting of the Parish Council on 13/04/23.

It was **RESOLVED** that the minutes of the Extraordinary Meeting of the Parish Council held on 13<sup>th</sup> April 2023 be approved and a copy was signed by the Chairman as a true record.

### 45.22 Representatives to outside groups and meetings

To appoint representatives.

It was **RESOLVED** to elect the following representatives:

- Flood Forum – Cllrs A.R Beckett, R. Argyle.
- Flood Action Group – Cllrs R. Argyle and B. Cross.
- SALC Area Committee – Cllr A. R Beckett (Chair), R. Argyle (Vice-Chair)
- Communication / Parish Newsletter – Cllr Argyle (all articles to be checked by the Clerk and the Chair prior to submission.)
- Quarry Liaison Committee – Cllr Beckett and Cllr Lewis.
- Road Safety Working Group (Joint Working Group Co-Ordinated by Oswestry Rural Parish) – Cllr Cross and Cllr Dixon.

### 46.23 Planning Matters

#### a) Planning Decisions and Updates – To note

- I. **Reference:** 23/01002/VAR (validated: 07/03/2023)  
**Address:** Land East Of Kilnside, Porth-y-waen, Shropshire

# Llanyblodwel Parish Council

**Proposal:** Variation of Condition No. 2 (approved plans) attached to Planning Permission 21/04296/FUL dated 03 November 2021

**Decision:** Grant Permission

**RESOLVED** to note.

- b) **Planning Applications for consideration** (Please view Shropshire Council Planning Register online prior to the meeting).  
None received.
- c) **Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website.**  
None received.

47.23

## Reports

### a. Clerk’s Report (attached).

Matter reported to Clerk	Action Taken
When you leave the A495 at the Quarry Entrance signposted for Sweeney Mountain, go over the bridge and then at the entrance to Quarry / Sweeney mountain where you would turn left to go up to the Quarry, the white line road markings have totally disappeared.	Reported to Sept 2021. Logged on Fix My Street 01.03.22. Re-logged 03.01.23. Request made with Streetworks that this be done at the same time as the Bridge Repairs in June 2023 – Streetworks confirmed that this would not be possible.
Llynclys Crossroads Speed concerns Bryn Melyn to Llynclys crossroads Email SC to ask for an assessment and solutions. Possibly signage to warn motorists of children at play area, narrow bridge and elderly residents crossing road, possibly reduce speed to 30mph.	Improved signage included in 2022/23 SC Highways Budget. Requested an update and date for installation.  VAS being moved from Dolgoch to Bryn Melyn once post in installed.
Pension Declaration Re-declaration deadline: 31 October 2023 Completed 1 <sup>st</sup> March 2023	To note.
Turner’s Lane Repairs have been completed, however, further up the lane has not. Water running down off the hill still causing a serious issue.	Work higher up not completed. Pictures sent to Highways.

- b. **Councillor Reports** (Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas)
- Drainage down Turner’s Lane – surface water running off the road, into fields and into private septic tanks, both sides of the road – **RESOLVED** that this be put forward as an infrastructure project in the Place Plan.
- Faded double white lines – A495 outside The Hollies – Logged on Fix my Street.
- Give way lines at Llansantffraid Junction – faded – Log on Fix my Street.

# Llanyblodwel Parish Council

## c. Police Report

01/04/2023 – Public Order but this was an isolated incident.

06/04/2023 – Highway Incident. A vehicle had broken down on the A483 Cross Roads.

07/04/2023 – Highway Incident. A large piece metal had come off a wagon and causing a dangerous hazard in the road.

20/04/2023 – 2 vehicle Road Traffic Collision in Llyncllys Crossroads.

08/05/2023 – Vehicle Crime. A vehicle was stolen but was located at a nearby location.

West Mercia Police will be putting updates on Neighbourhood Matters and WMP Twitter in relation to any Burglaries, Thefts etc for the local area.

**RESOLVED** to note the report.

## d. Shropshire Councillor Report

No report received.

48.23

## Finance

a) To approve the following payments. **RESOLVED** that the following payments be approved.

Cheque No/BACS ref	Payee	Details	Amount (inc VAT)
1	A Jones	Clerks Salary (9 weeks), mileage, HOA	£650.92
2	HMRC	PAYE Payments	£156.20
3	A.G Royce	Tree works at Llanyblodwel and Morton (as per approved quote)	£410.00
4	SALC	Annual ALC Affiliation Fees	£271.24
5	B. Townson	Internal Audit Fee – 22/23	£50.00
6	Shropshire Council	1 <sup>st</sup> Quarter S/Light Energy Charges	£259.57

b) To note income received.

Precept: £12,000.00

Neighbourhood Fund: £2381.69 (received 04/05/23)

2022/23 Tax Refund: £901.85 (received 05/05/23)

**NOTED.**

c) To approve the bank reconciliation up to and including 30<sup>th</sup> April.

**APPROVED.**

d) **Transfers** – To approve an internal transfer from the Current Account to Savings Account (£8,000).

**APPROVED.**

e) **Direct Debits** – To approve payments to be made by Direct Debit in 2023/24.

It was **RESOLVED** that a Direct Debit be set up with Shropshire Council to pay the quarterly S/Light Energy Invoices to ensure they are paid on time.

f) **Internal Auditor** – Appoint an internal auditor for 2023/24.

It was **RESOLVED** to appoint Bernard Townson as the Internal Auditor for the 2023/24 Financial Year and that thanks be passed to Mr Townson for the thorough job he does in carrying out the Internal Audit.

g) **Neighbourhood Fund** – To note the 2023 payment of Neighbourhood Fund and consider allocating the fund to a project.

Neighbourhood Fund: £2381.69 (received 04/05/23)

It was **RESOLVED** that this be allocated to: EMR Play Equipment.

# Llanyblodwel Parish Council

- h) **Asset Register** – To note the total asset value up to 31<sup>st</sup> March 2023. (amount included on the Annual Return).

**NOTED.**

49.23

## 2022/23 Financial Year End

### Consider the following Year End Financial Documents:

- a) Year End Bank Reconciliation
- b) Year End Receipts and Payments
- c) Year End Budget Report and Earmarked Reserves
- d) Year End VAT Reclaim

Items a-d were considered and **APPROVED** with no issues or queries raised.

50.23

## Receive the Annual Accounts 2022/23

- a) Internal Auditors Report 2022/23 – To note **NOTED** with no issues raised.
- b) Certificate of Exemption – To approve and sign. **RESOLVED** to approve the signing to certify the parish council as exempt from external audit. The certificate was signed by the Chair and Clerk/RFO.
- c) Annual Governance Statement 2022/23 (section 1 of the AGAR) – To consider and approve **RESOLVED** to approve and sign.
- d) Accounting Statements 2022/23 (section 2 of the AGAR) – To consider and approve. **RESOLVED** to approve and sign.
- e) Explanation of Variances – To note **RESOLVED** to note, including the explanations provided by the Clerk.
- f) Exercise of Public Rights – To note the inspection period has been set as 12<sup>th</sup> June – 21<sup>st</sup> July 2023 and the notice will be published accordingly. **RESOLVED** to note.

51.23

## Asset Management / Parish Maintenance / Parish Matters

### a) Closed Churchyards

- I. Wall repairs – Approve the next project of work from approved contractor Phillips & Curry (revised quote).

The following items were discussed:

Item 11 - Phillips & Curry have assessed the work required to the stone retaining wall just past the steps where it has recently bulged out and it is difficult to determine the exact extent of the work required.

Quote - 1 day for 2 men it will be £595.00 plus vat, alternatively if it takes 2 days it will be £960.00 plus vat. All stone to be found on site if there is a shortfall.

Item 2 – Morton – Full repair to the back wall - £3980.

£4700 allocated in the 2023/24 Budget

It was **RESOLVED** to approve quotes for Items 2 and 11 and the Clerk to confirm with Phillips & Curry that the price quoted for for Item 2 is still current.

- II. Trees – To note that work was carried out in Morton Closed Churchyard, not ordered by the Parish Council.

It was noted that work was carried out to the large Beech Tree in the corner of the old churchyard near to the entrance to the current churchyard gate. A branch that was overhanging the open churchyard gate was removed by volunteers/members of the PCC. The work was

# Llanyblodwel Parish Council

---

done with the very best of intentions by people thinking they are helping take care of the Parish Church and its grounds and saving some money by doing so.

**NOTED** and no further action to be taken as those involved are now aware that trees within the Closed Churchyard are the responsibility of the Parish Council and tree surveys are completed to assess their safety.

## b) Streetlighting

### a. To note the Energy Charges for 2023/24 through Shropshire Council's Joint Energy Scheme.

It was **NOTED** that the annual charge will be £865.26 plus VAT (previously £451.55). Quarterly payments of £216.31 plus VAT will be due in the months of May, August, November and February.

### b. Consider replacing brackets on lights 2 and 3 (Morton) – Grade 3.

Lights 2 and 3 at Morton were Graded '3' in 2020 so need to be replaced. Cost: £180 + VAT installed.

**RESOLVED** to approve the quote and replace the 2 brackets at Morton.

### c. Consider Converting / Upgrading the two Heritage Lights in Bryn Melyn (last 2 lights that are not LED).

The project was initially quoted at £2236 + VAT to replace the 2 heritage lights in Bryn Melyn. When discussed previously in 2021, the following was noted:

- It's a possibility they could come off in one go.
- Currently the overhead SP network is connected directly into the bracket fuse holder. When these lights need to be changed Highline would need SP to remove this and place a cut-out on the pole next to this existing so they can put a new bracket & lantern on these.
- SP Charge for service transfer on wooden pole = £720+VAT Plus we an enclosure for their cut out at about £90+VAT
- Plus cost of new LED and Bracket

It was **RESOLVED** to proceed with the work, ensuring the following:

- The quote is still current.
- The effect on the electricity supply to residents' homes is minimal
- The heritage lights be retained by the Council.

### d. Discuss the criteria for Part Night Lighting and the associated cost to convert eligible lights.

As the budget for 2023/24 has now been allocated to the projects under b and c it was **RESOLVED** to defer consideration of Part Night Lighting to the 23/24 financial year.

### c) Bench and Noticeboard in Bryn Melyn – Receive an update on the funding application made to STAR Housing.

No feedback received. Grant application still outstanding. Clerk to follow up.

### d) Noticeboard on Coopers Lane – Consider insurance.

It was **RESOLVED** that insurance cover of £750 be included in the Parish Council's policy.

### e) Noticeboard at Dolgoch – Discuss.

Llynclys Aggregates have recalled the funds from The Parish Noticeboard Company. It was **RESOLVED** to approve the 9 sheet Portrait design and request the 10%

# Llanyblodwel Parish Council

---

discount currently being applied to orders made in May. Clerk to order, arrange installation and to confirm grant payment with Llyncllys Aggregates.

- f) **Defibrillators** – Receive a report on the monthly maintenance checks. No issues or concerns to report. Monthly checks have been completed. **NOTED.** The Clerk reported that both batteries are approaching their 4 year lifespan and it was **RESOLVED** that they be purchased and replaced this summer. The Clerk further reported that the volunteer carrying out the monthly checks has unfortunately had to resign from carrying out this role. It was **RESOLVED** that the monthly checks now be completed by Darren Counsell (Llyncllys) and Andrew Beckett (The Chapel). They were provided with the monthly check lists to carry out the checks.
- g) **Porthywaen Playing Field** – To note recent use the field (Shropshire Council's Responsibility). It was **NOTED** that they Playing Field had been used by Pant Panters Rounders Team, however, in its current condition it is not suitable for use.

52.23

## Highways and Environmental Maintenance

- a) **Vehicle Activated Speed Signs** – Receive and consider the latest data downloads and receive an update on the re-location of the Dolgoch VAS to Bryn Melyn. The VAS Data report was noted and the Clerk reported that this has been sent to the Police and they will be attending with the Speed Gun. Currently awaiting the installation of the post in Bryn Melyn. Clerk to follow up.
- b) **Road Safety Working Group** – Receive an update from the group, following the meeting on 10.05.23. Cllr Cross reported that Oswestry Rural Parish Council currently have Three Road Safety Projects, that have each been allocated £20k funding:
- Speed limit Coed-y-Go
  - Speed limit Nantmawr
  - Speed limit Morton
- NOTED.**

53.23

## Place Plan Review

Carry out a review of Llanyblodwel's Infrastructure and Neighbourhood Priorities for submission to Shropshire Council. Consider public feedback from the Annual Parish Meeting.

The following matters were raised and **APPROVED** as possible projects to be put forward as part of the Place Plan Review:

- Blodwel Bank
- Turners Lane
- Llanyblodwel Bridge – New Bridge to preserve historic monument.

It was **RESOLVED** that the Clerk further investigate these and present project outlines at the July Meeting.

54.23

## Coronation of King Charles III

Receive a report from the Community Group on activities in the Parish.

Cllr Argyle reported that sadly the Beacon Lighting Ceremony was not very well attended. Approx £120 profit. A Summer Garden Party will take place on 10<sup>th</sup> June – 2.30 – 5.00pm and there will be the annual duck race.

# Llanyblodwel Parish Council

---

55.23

## Administration

- a) **Training and Development Policy** - Consider adopting.  
It was **RESOLVED** not to adopt the policy.
- b) **Biodiversity** – Receive a report and consider possibilities to enhance Biodiversity.  
The information prepared by the Clerk was noted and that no further action be taken at present.
- c) **Scheme of Delegation** – Annual Review.  
It was **RESOLVED** to approve the Scheme of Delegation and review again in 12 months.

56.23

## Correspondence - To note:

- a. SALC and NALC Newsletters and Bulletins
- b. PCC Newsletter
- c. Road Closure: Nantmawr Bank, Treflach. 3rd July - 4th July 2023. Road Closure - Boundary box Renew 25mm. Works Promoter: Severn Trent Water
- d. Road Closure: Nut Tree Bridge, Llanyblodwell. Start Date: 19th June 2023 - End Date: 11th July 2023. Purpose: Bridge repairs. Works Promoter: Shropshire Council
- e. Emergency Road Closure: Blodwel Bank due to sink hole. Closed until 26<sup>th</sup> May.
- f. Joint Strategic Needs Assessment for Oswestry – Place Plan Profile & preliminary Actions RAID

### **NOTED.**

## To consider:

- a) Consultation on draft recommendations for division boundaries in Shropshire – **NOTED.**
- b) Shropshire Cycling and Walking Plan consultation – **NOTED.**
- c) DLUHC Consultation On Infrastructure Levy – **NOTED.**

57.22

## Next Meeting

To note that the date and time of the next meeting.  
Thursday 13<sup>th</sup> July – 7.30pm.  
Cefn Blodwel Methodist Chapel.

**The Chairman closed the meeting at 21.14**