

# Llanyblodwel Parish Council

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## Minutes of a Meeting of Llanyblodwel Parish Council held on Thursday 20<sup>th</sup> November 2025 at 7.30pm in the Llanyblodwel and Porthywaen Memorial Institute.

**Present:** Cllr P Shellard (Chair), Cllr B Cross (Vice-Chair), Cllr D Counsell, Cllr K Bell, Cllr T Lewis, Cllr H Dixon, Cllr A R Beckett, Cllr N Williams, Cllr B Edwards.

**In attendance:** The Clerk (Amy Jones). 9 members of the public.

## MINUTES

### 74.25 Apologies for absence

To receive apologies for absence.

All present.

### 75.25 Disclosable Pecuniary Interests

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None declared.**

b) To consider applications for dispensation. **None received.**

### 76.25 Public Participation Session

A period of 15 minutes will be set aside for the public to speak on any items on the agenda.

Members of the public present raised the following matters:

- ASB on Llyncllys Crossroads (Encouraging lorry drivers to sound their horns and flash their lights) – ongoing for 6 months. Concerns regarding the distraction that this causes on what is already a dangerous junction. Reported to the Police (Crime Numbers Issues) and Police have been out and spoken to them but no action was taken and they remained carrying out the activities. It has been raised with the MP. It was **RESOLVED** that the Clerk contact the Police Constable to request that the matter be investigated further.
- Bollards on Coopers Lane – In response to the update on the Clerk's Report, if they are located outside of the red line plan so are, therefore, outside of Plannings jurisdiction, whatelse can be done because they are an obstruction. It was **RESOLVED** that this be followed up with Cllr Borrowman.

It was **RESOLVED** that item 81.d be brought forward on the agenda to allow members of the public to contribute.

- A member of the public spoke about their plans to set up a Parish Paths Partnership in Llanyblodwel, similar to the one operating in Trefonen, to ensure footpaths remain open and maintained. Shropshire Council support the group through the supply of materials and intervention on more complex issues. The proposals to set up the group were endorsed by the Parish Council and the Parish Council will support with publicising the initiative and encouraging volunteers (Poster on noticeboard, Facebook, Website etc).

### 77.25 Minutes

To confirm the minutes of the Meeting of the Parish Council held on 11<sup>th</sup> September 2025 and the Extraordinary Meeting held on 16<sup>th</sup> October 2025.

It was **RESOLVED** to confirm the minutes of the Meeting of the Parish Council held on 11<sup>th</sup> September 2025 and the Extraordinary Meeting held on 16<sup>th</sup> October 2025 and copies were signed by the Chair as a true and accurate record of the meeting.

### 78.25 Planning Matters

#### a) Planning Decisions, Updates and Appeals – To note

- I. **Reference:** None received at the date of this agenda.

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b) **Planning Applications for consideration** (Please view Shropshire Council Planning Register online prior to the meeting.

II. **Reference:** None received at the date of this agenda.

c) **Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website.**

II. **Reference:** 25/04141/FUL (validated: 13/11/2025)

**Address:** Bryn Uchaf, Pen-y-bont Llanerch Emrys, Oswestry, Shropshire, SY10 9JQ

**Proposal:** Proposed replacement porch

**It was RESOLVED to MAKE A REPRESENTATION with the following comments:**

The Parish Council have no comments to make on this application.

d) **Consultations on New Design Guidance Documents** – Consider responding to the following:

1. Draft Design of New Dwellings

SPD: <https://getinvolved.shropshire.gov.uk/consultations/design-of-new-dwellings-supplementary-planning-document-consultation/>

2. Draft Design of Residential Extensions & Alterations

SPD: <https://getinvolved.shropshire.gov.uk/consultations/design-of-residential-extensions-and-alterations-supplementary-planning-document-consultation/>

3. Draft Shrewsbury Town Centre Design

Code: <https://getinvolved.shropshire.gov.uk/consultations/draft-shrewsbury-town-centre-design-code/>

It was **RESOLVED** that Councillors respond to these consultations as individuals.

e) **Shropshire Council Planning Guidance Oct 2025** - Guidance note to assist parish & town Councils to respond to planning applications following changes to the NPPF and withdrawal of the previous draft local plan. To note. **NOTED**.

79.25

**Reports – To consider**

a. **Clerk’s Report – NOTED**.

Matter reported to Clerk / matters ongoing / update	Action Taken
<p><b>Llynclys Crossroads</b> Speed concerns Bryn Melyn to Llynclys crossroads Possibility of improved signage to warn motorists of children at play area, narrow bridge and elderly residents crossing road, possibly reduce speed to 30mph.</p> <p>National Highways – Public Meeting with Helen Morgan MP, Shropshire Council and National Highways taking place on 27<sup>th</sup> November to update on plans to improve safety along the A483.</p>	<p>Awaiting response from SC regarding project cost before being able to pursue alternative avenues for funding the signs. Followed up but no response. Passed to Shropshire Councillor to follow up. This is likely to now fall under the jurisdiction of ‘Partnership Working’. Further details on this process to be shared by Shropshire Council.</p>
<p><b>Turner’s Lane, Llynclys</b></p>	<p>On-going.</p> <p>Work has now taken place but issue not improved.</p>

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<p>A site meeting took place on 16.08.23 with The Clerk, Cllr Hunt, a Highways Technician, Cllr Counsell and a resident.</p> <p>The source of the issue is on Llyncllys Hill which is owned by Shropshire Wildlife Trust. Shropshire Council to liaise with them to discuss a possible solution as when the water reaches Turner's Lane and runs down the lane, it becomes a Highways issue. SC to also liaise with ROW as the Bridleway is now barely rideable.</p> <p><b>Update 03.10.24</b> – SC have spoken to the Wildlife Trust and residents effected and have agreed a way forward. Funding available and works are due to be implemented. No indication of start date can yet be given.</p>	<p>Sept 2025 - Passed to Shropshire Councillor to follow up.</p> <p>November 2025 – Reported that following the recent storm, the system is now working and the issue seems to have been resolved. Remove from future reported.</p>
<p><b>Access off Coopers Lane onto Sam's Lane / Stoney Lane (unadopted)</b></p> <p>Minute 61.d refers to the matter being passed to Shropshire Councillor Borrowman to follow up.</p> <p>Report back from Officers state that they have found:</p> <p>The concrete bollards, chains and cones are temporary measures to protect the construction site. They are not development, in planning terms, and are located outside of the red line plan for the site so cannot be considered alongside the approved plans.</p> <p>Regrettably the above dictates that this matter falls outside of the jurisdiction of planning enforcement and they are unable to take action to resolve the issue.</p>	<p>Nov 2025 - Passed to Cllr Borrowman to seek advice on what else can be done.</p>
<p><b>Defibrillators</b> – no issues to report.</p>	<p>To note.</p>
<p><b>Nantmawr – Speed Limit</b></p> <p>Both Llanyblodwel and ORPC have indicated to Shropshire Council that the implementation of a speed limit through Nantmawr would have a high impact. Shropshire Council Traffic Engineer to now carry out their own impact assessment and report back to parish council on the next steps (e.g. if an ATC is required).</p>	<p>On-going. Followed up with Highways 24.02.25. No response. Requested an update 14.07.25. No response. Passed to Shropshire Councillor to follow up – Sept 25.</p>
<p><b>Llanyblodwel Bridge</b></p> <p>No update regarding whether the width restriction is to be made permanent.</p>	<p>Passed to Shropshire Councillor to follow up – Sept 25.</p>
<p><b>Llyncllys Quarry Woodland Harvesting Update</b></p> <p>The original plan was to begin work late August, but the full felling licence needed was not approved in time to meet that timeline so the decision was made to switch the job to the Autumn.</p> <p>It is anticipated that work will commence between the middle to end of November. The first piece of visible work will be the reinstatement of an old quarry track to allow access back and for between the quarry and woodland, and shortly after this the harvester will begin felling operations.</p>	<p>To note.</p>

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Residents have been advised to stay out of the woods while the work is being carried out.	
<b>Nantmawr Phonebox</b> No updated provided yet on the removal.	On-going.

**b. Councillor Reports** (Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas)

- Cllr Cross reported on the following:
  - Defibrillator in the Red Phonebox in Llanyblodwel – Community Heartbeat Trust have said that because there is an insulated option it may be possible to access a grant. In order to progress this project within the Community the following questions were put to Councillors:
    - Would the PC allow a privately funded Defibrillator to go in the Phonebox? It was **RESOLVED** to approve this request.
    - Would the Parish Council purchase the Defibrillator on behalf of the Community Group? **RESOLVED** that the Clerk seek advice.
  - 100 Daffodils bulbs have been purchased for planting by the community group.

**c. Police Report.** NOTED.

- d. Shropshire Councillor Report.** No report supplied for consideration.  
The following report to be passed to Cllr Borrowman to follow up: Blocked culvert on Blodwel Bank – reported again on Fix My Street on 15/11/25 but has been logged as an issue for over 12 months.

80.25

**Finance**

**a) To approve the following payments. RESOLVED to approve.**

Cheque No/BACS ref	Payee	Details	Amount (inc VAT)
20	A Jones	Clerks Salary (10 weeks), mileage, HOA	£825.00
21	HMRC	PAYE Payments and NI	£286.43
22	Parish Online	Website and Email services – new site build, .gov.uk domain, hosting 9 <sup>th</sup> Oct 25 – 9 <sup>th</sup> Oct 26	£420.00
23	D Brewer	Bus Shelter Cleaning 2025 x 2	£10.00
Direct	Unity Trust	Bank Charges – 1.10.25-31.10.25 (to be paid 30.11.25)	£6.00

**b) To note income received.** National Lottery - £13,950.00 (Earmarked for Bryn Melyn Play Equipment). **NOTED.**

**c) To approve the bank reconciliation up to and including 31.10.25. APPROVED.**

**d) 2026/27 Budget** – Discuss projects ahead of budget planning.

**Potential new projects were discussed.**

- War Grave in Morton Churchyard – obtain quotes for repairing the cross.
- Job Appraisal and Job Description Review. Appraisal to be conducted by the Chair and Vice Chair.

**e) 2<sup>nd</sup> Quarter Budget Report** – Consider. **NOTED** with no issues raised.

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## 81.25 Asset Management / Parish Maintenance / Parish Matters

### a) Closed Churchyards

- a. Discuss a programme for future works.

The Clerk reported that all ordered work is now complete and paid.

The Steps which were repaired fairly recently – the pointing is now breaking up **RESOLVED** to arrange a meeting with Phillips & Curry to assess future projects and to raise the issue with the steps.

- b. Receive the 2025 Headstone Inspection Reports. **NOTED**.

- b) **Play Equipment, Bryn Melyn** – Now funding for the project has been received, re-consider the quote on which the grant application was based (minute 50.b.25 refers) and proceed to order.

It was **RESOLVED** that an order be placed with Ray Parry Playgrounds (as per the quote on which the funding application was based) but to also take advantage of the promotional offer available to SALC Members – a free spinner. Shropshire Council to be informed that the project will include an additional piece of equipment to that originally agreed.

It was **FURTHER RESOLVED** that a plaque be ordered from the National Lottery as recognition for their funding and publicity arranged when the equipment installed.

Installation will take place in the Spring – requested before the end of the financial year.

- c) **Noticeboards** – Receive an update on installation of the Noticeboard at Dolgoch.

The Clerk reported that the new noticeboard for Dolgoch has been delivered and a quote for installation approve via delegated powers. Waiting on a date for installation.

It was further reported that the noticeboard in Llanyblodwel is damaged – the lock has become faulty and resulted in the wind catching it and blowing open the door. Cllr Beckett to assess if he can carry out the repairs.

- d) **Rights of Way / Footpaths / Parish Paths Partnership** – Discuss a proposal to support with the upkeep and accessibility of Footpaths in the Parish.

***This matter was dealt with under Public Participation.***

## 82.25 Parish Council Administration

- a) .gov.uk Website and Email – Receive an update and discuss set up.

The Clerk reported that the new 'Clerk' email is set up and running but has held off switching until the new number of the council is agreed, then both can be updated at the same time. The new website is live but there are some issues currently with redirecting the old domain and these issues remain on-going so at present information is being uploaded to both sites. Councillors have been issued with their new email accounts and login details and are currently in the process of switching over to the new accounts. Cllrs to notify the Clerk when the switch is complete.

- b) IT Policy – Consider Adopting the IT Policy. **RESOLVED** to adopt.

- c) Personal Data Management Policy – Consider the Data Audit Log. **RESOLVED** that the Audit log be added to the Policy to document the type of data the Parish Council hold and lawful basis for holding such data.

- d) Parish Council Phonenumber – Consider options for providing the Council with a new phonenumber. Various options were discussed and it was **RESOLVED** to order a virtual sim through Ocean Telecom at the cost of £13 + VAT per month. The new Council number to then be circulated and publicised, along with the new council email address.

## 83.25 Correspondence - To note and consider (where stated):

- a. SALC and NALC Newsletters and Bulletins.  
b. PPC Newsletters  
c. Shropshire Council – Shropshire Youth Transformation Pilot – Findings Report

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- d. Digital Switchover – information shared on website and social media
- e. Llynclys Quarry – Woodland Clearing – Updates (shared on social media)  
**NOTED.**

**84.25**

**Next Meeting**

To note that the date and time of the next meeting.

Thursday 15<sup>th</sup> January at 7.30pm

**The Chairman closed the meeting at 21.01**